

## **BY-LAW**

### **No. 11**

**ISSUE:** Club Officers and other positions

**COMMENCED:** 11 November 2010

**LAST UPDATED:** 8/9/2011

#### **PROVISIONS:**

##### **Officers**

1. For the purposes of clause 10 of the Constitution, only the positions outlined in the organisation chart at Annexure 1 to this By-Law shall be regarded as officers of the club.
2. For the purposes of clause 13 of the Constitution, the responsibilities and duties of the officers of the club shall be as set out in Annexure 2 to this By-Law.
3. Honorary officer positions shall not be required to have their responsibilities and duties formally recorded.

##### **Assistant Directors, Registrars, Captains and Coordinators**

4. In order to fulfil their responsibilities and duties, officers of the club may arrange for members to assist them by undertaking Assistant Directors, Registrar, Captain or Coordinator roles within the club. These positions are not officers for the purpose of clause 10 of the Constitution.
5. The Assistant Director, Registrar, Captain and Coordinator positions shall be as set out in Annexure 3 and their responsibilities and duties shall be as set out in Annexure 4 of this By-Law.
6. All Assistant Director, Registrar, Captain and Coordinator positions and duty statements shall be subject to approval by the Executive Committee.

##### **Other positions**

7. Officers of the club may arrange for members to assist them by undertaking various other positions within the club. These positions are not officers for the purpose of clause 10 of the Constitution and do not need to have formal duty statements. The responsibilities and duties shall be as determined from time to time by the relevant officer.

##### **Paid Positions**

8. Any paid positions approved by the Executive Committee shall not be regarded as officers of the club.

9. Duty statements for paid positions shall be as approved by the Executive Committee from time to time and be subject to formal written agreements between the club and the person appointed to the paid position.