



WATER SAFETY POLICY – PROCEDURES

1. **BOATS**

[Applies to any boat training conducted in the water]

1. Sweep is water safety supervisor. Can also act as water safety person.
2. Sweep needs to be at least 18, hold BM as a minimum and be proficient.
3. Sweep must undertake risk assessment prior to any rowing session taking place.
4. Sweep needs to ensure that –
 - Risk assessment documentation completed
 - Rescue tube is available in boat
 - Crew confirm that they are ok to row and that they are not carrying any injuries that may impact on their ability to participate in the session.
 - Crew capable of rowing in the conditions
5. If the risk assessment indicates a high risk, the training session must not take place.
6. **For training on Sydney Harbour or other inland water areas**, a standardised risk assessment form can be pre-completed and signed off by the sweep. The sweep will need only consider any relevant variables that may impact on the safety issues – e.g. the session is early morning in low light as opposed to late afternoon in full light.
7. **For training at beach**, a standardised risk assessment form may be possible but the variable nature and impact of the surf, wind and tide on safety means a standardised approach may not be considered appropriate in the event of an accident.
8. When multiple crews are training at the same location one after the other, need only complete one risk assessment document if the same sweep is taking all crews. The sweep will need to address the last two dot points at 4 for each crew.
9. As each sweep will be a water safety officer for their particular crew, each needs to complete his or her own risk assessment. A sweep cannot rely on a risk assessment conducted by another sweep.
10. Sweep is to ensure that all completed risk assessment documentation is returned to the club for filing.