

Surf Life Saving Australia Limited

CLEARANCE/TRANSFER FORM



FORM NO. 4/92

ORIGINAL

THIS FORM MUST BE COMPLETED BY:

- (1) Any member who desires to remain a member of a Club, but transfer his competitive rights to a second club.
- (2) Any member who desires to leave his present Club and join another Club.
- (3) For further procedure details see over.

A TO BE COMPLETED BY THE MEMBER

_____ (Given Names) _____ (Surname)

Address _____
 _____ Postcode _____

Telephone Bus. () _____ Priv. () _____

I am/was a member of the _____ S.L.S.C.

During the period of _____ 19 _____ to _____ 19 _____

My present category of membership is _____
(Active/Active Reserve/Associate etc.)

I am the holder of the following S.L.S.A. Awards _____

Tick Applicable Box

- I wish to remain a member of my Present Club but transfer my Competitive Rights to the: _____ OR
 I wish to transfer my Total Membership to the: _____ OR
 I wish to remain a member of my Existing Club and to obtain membership of the following club: _____ S.L.S.C.

I have no liabilities with my Losing or Existing Clubs

Signed _____ Date _____
(Member's Signature)

B Decision By Losing Club Date Received _____ **Endorsed** **Not Endorsed**
(for the following reasons)

From January 1st _____ the member was rostered for _____ hours of patrol and has completed _____ hours of patrol with this club.

_____ Date _____
Signature and Title of Club Officer

C Decision by next highest authority i.e.: Branch/State Centre Date Received _____ **Total Membership Clearance**
 Competitive Membership Transfer
 Approved **Not Approved** (Tick which applicable)

_____ Date Effective _____
Signature and Title of Authority Officer

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FORM NO. 4/92

DUPLICATE

THIS FORM MUST BE COMPLETED BY:

- (1) Any member who desires to remain a member of a Club, but transfer his competitive rights to a second club.
- (2) Any member who desires to leave his present Club and join another Club.
- (3) For further procedure details see over.

A TO BE COMPLETED BY THE MEMBER

_____ (Given Names) _____ (Surname)

Address _____
 _____ Postcode _____

Telephone Bus. () _____ Priv. () _____

I am/was a member of the _____ S.L.S.C.

During the period of _____ 19 _____ to _____ 19 _____

My present category of membership is _____
(Active/Active Reserve/Associate etc.)

I am the holder of the following S.L.S.A. Awards _____

Tick Applicable Box

- I wish to remain a member of my Present Club but transfer my Competitive Rights to the: _____ OR
 I wish to transfer my Total Membership to the: _____ OR
 I wish to remain a member of my Existing Club and to obtain membership of the following club: _____ S.L.S.C.

I have no liabilities with my Losing or Existing Clubs

Signed _____ Date _____
(Member's Signature)

B Decision By Losing Club Date Received _____ **Endorsed** **Not Endorsed**
(for the following reasons)

From January 1st _____ the member was rostered for _____ hours of patrol and has completed _____ hours of patrol with this club.

_____ Signature and Title of Club Officer _____ Date

C Decision by next highest authority i.e.: Branch/State Centre Date Received _____ **Total Membership Clearance**
 Competitive Membership Transfer
 Approved **Not Approved** (Tick which applicable)

_____ Signature and Title of Authority Officer _____ Date Effective

Surf Life Saving Australia Limited

CLEARANCE/TRANSFER FORM



FORM NO. 4/92

TRIPLICATE

THIS FORM MUST BE COMPLETED BY:

- (1) Any member who desires to remain a member of a Club, but transfer his competitive rights to a second club.
- (2) Any member who desires to leave his present Club and join another Club.
- (3) For further procedure details see over.

A TO BE COMPLETED BY THE MEMBER

_____ (Given Names) _____ (Surname)

Address _____
 _____ Postcode _____

Telephone Bus. () _____ Priv. () _____

I am/was a member of the _____ S.L.S.C.

During the period of _____ 19 _____ to _____ 19 _____

My present category of membership is _____
(Active/Active Reserve/Associate etc.)

I am the holder of the following S.L.S.A. Awards _____

Tick Applicable Box

- I wish to remain a member of my Present Club but transfer my Competitive Rights to the: _____ OR
 I wish to transfer my Total Membership to the: _____ OR
 I wish to remain a member of my Existing Club and to obtain membership of the following club: _____ S.L.S.C.

I have no liabilities with my Losing or Existing Clubs

Signed _____ Date _____
(Member's Signature)

B Decision By Losing Club Date Received _____ **Endorsed** **Not Endorsed**
(for the following reasons)

From January 1st _____ the member was rostered for _____ hours of patrol and has completed _____ hours of patrol with this club.

_____ Signature and Title of Club Officer _____ Date

C Decision by next highest authority i.e.: Branch/State Centre Date Received _____ **Total Membership Clearance**
 Competitive Membership Transfer
 Approved **Not Approved** (Tick which applicable)

_____ Signature and Title of Authority Officer _____ Date Effective

Details of Procedures

A. The member shall :

1. Complete all details in Part A of the form.
2. Send the original of the completed form to the losing Club
3. Send the duplicate of the form to the losing Club's Branch/State/Territory Centre.
4. Retain the triplicate for your record.

B. The Losing Club shall :

1. Upon receipt of the form, make a decision and complete Part B. (note : Details of the patrol hours for which the member was rostered actual hours on patrol - not including penalty hours are required. This is to comply with the 'Patrol Hours Obligation' for members to be eligible to compete at Championship Carnivals).
2. Forward the form to their Branch/State Territory Centre within 14 days of receipt.

C. The Losing Club's Branch/State/Territory Centre shall:

1. Enter the date received on the duplicate copy
2. If the original of the form is received within the 21 days and
 - 2.1 if the application is endorsed complete Part C
 - 2.2 if the application is not endorsed, the matter must be dealt with at the next meeting of that Branch/State Territory Centre and a decision made and part C completed
 - 2.3 On completion of Part C, the Branch/State Territory Centre shall
 - .1 Return the original of the form to the member
 - .2 Retain the duplicate of the form of their records
3. If the original of the form is not received within 21 days, the Branch/State Territory Centre shall:
 - 3.1 Make a decision concerning the application and complete part C
 - 3.2 Forward the original of the form to the member
 - 3.3 Advise the losing Club of the decision
 - 3.4 Retain the duplicate of the form for their records

Note: All decisions are effective from the date shown on the form alongside the signature in Part C.

A member shall not be eligible to compete in more than one Branch and one State Championship in the same season.

BY-LAW 8.7

COMPETITIVE TRANSFERS

A competition member, excluding Junior (Nipper) members, of a Club who desires to compete for another Club during the currency of a Season (refer By Law 8.5) may do so under the following conditions:-

- (a) A member shall not be eligible to compete in more than one Branch and one State/Territory Championship in the same Season.
- (b) The member of desiring the transfer shall obtain the duplicate clearance/transfer Form No. 4 and, after entering the relevant detail in duplicate lodge the ORIGINAL with the losing Club and the DUPLICATE with the immediate controlling authority of the losing Club (viz Branch or Centre).
- (c) The losing Club or its Executive shall, within fourteen (14) days, consider the application and after recording the decision on the original forward same to the immediate controlling authority forthwith.
- (d) If the losing Club endorses the application the controlling authority shall record its decision of approval or otherwise on the original form and return same to the member forthwith, retaining the duplicate for records.
- (e) If the losing Club objects to the application such application shall be dealt with at the next meeting of the controlling authority for a decision and such decision shall be final. The decision shall be recorded on the original and returned to the member forthwith. The duplicate shall be retained by the authority with a notation of the decision.
- (f) If the controlling authority does not receive a decision or the original form from the losing Club within twenty one (21) days of the receipt of the duplicate form, the application shall be dealt with at the next meeting of the authority, and such decision shall be final. The losing Club and the member shall be advised of such decision and a copy of such advice shall be retained by the authority.
- (g) Transfers of competitive membership shall automatically take effect from the date when the application is approved.

BY LAW 8.8

CLEARANCES

Any member, excluding Junior (Nipper) members, who desires to join another Club and retain his membership of his existing Club (or Clubs if more than one) and any person who has ceased to be a member of any Club and desires to join another Club, shall first obtain from his present Club (or Clubs if more than one) or from the Club of which he was last a member, a clearance certificate (Form 4) which shall clearly indicate:-

- i. any awards that may be held by such person;
 - ii. that such person is not in debt in anyway to such club;
 - iii. that such person is not expelled or under suspension from such Club;
- (a) The member desiring the clearance shall obtain the duplicate clearance/transfer Form No. 4 and after entering the relevant detail in duplicate, lodge the ORIGINAL with the losing Club and the DUPLICATE with the immediate controlling authority of the losing Club (viz. Branch or Centre).
 - (b) The losing Club or its Executive shall, within fourteen (14) days, consider the application and after recording the decision, forward the original to the immediate controlling authority forthwith.
 - (c) If the losing Club endorses the application the controlling authority shall record its decision of approval or otherwise on the original form and return same to the member forthwith, retaining the duplicate for records.
 - (d) If the losing Club objects to the applications such application shall be dealt with at the next meeting of the controlling authority for a decision and such decision shall be final. The decision shall be recorded on the original and returned to the member forthwith. The duplicate shall be retained by the authority with a notation of the decision.
 - (e) If the controlling authority does not receive a decision or the original form from the losing Club within twenty one (21) days of the receipt of the duplicate form, the application shall be dealt with at the next meeting of the authority, and such decision shall be final. The losing Club and the member shall be advised of such decision and a copy of such advice shall be retained by the authority.
 - (f) Clearance of transferring members shall automatically take effect from the date when the application is approved.