

# FRESHWATER SURF LIFE SAVING CLUB

### **INCORPORATED**

ABN 15 606 956 393

AFFILIATED WITH SURF LIFE SAVING AUSTRALIA

Address all communications to: Executive Officer PO Box 308 FRESHWATER NSW 2096 Patrons: Rear Admiral Peter Sinclair AC, AO (Ret) John Thorpe AM Michael Regan Jock McPhee PHONE: 9905 3741 FAX: 9905 6465 exo@freshwaterslsc.com www.freshwaterslsc.com

### **CLUB PANELS**

## **HONOURS PANEL**

- Responsible for assisting in the identification and assessment of recommendations for club & external awards and assisting in the preparation of any supporting submissions where appropriate.
- Made up by a minimum of 4 senior members of the club who shall be approved by the Executive Committee.
- Reports to the Executive Committee through the Executive Officer

## **HISTORY PANEL**

- Responsible for the collation, recording, archiving and display of club photographs and other club memorabilia.
- Made up by a minimum of 4 senior members of the club who shall be approved by the Executive Committee.
- Reports to the Executive Committee through the Executive Officer.

# **AWARDS PANEL**

- Responsible for -
  - ➤ The identification, receipt and assessment of nominations for the annual Club Honour Blazer, Club Person of the Year, Young Club Person of the Year, Scholarship Award and Prominent Service Awards;
  - Making recommendations to the Executive Committee regarding the winners of those awards.
- Made up by a minimum of 3 members of the club chosen by the Executive Committee.
  Members of the Executive Committee cannot be members of the Panel.
- Reports to the Executive Committee through the Executive Officer.

### **BUILDING PANEL**

- Responsible for
  - > The review of club premises to ensure it continues to meet the needs of the membership;
  - Identifying, assessing, costing and prioritising maintenance and building improvement proposals for consideration by the Executive Committee.
- Made up by the President, Director Facilities, a life or long service member preferably with experience or qualifications in building or construction related matters and such other members as may be approved by the Executive Committee
- Reports to the Executive Committee through the Director Facilities.











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## **FINANCE PANEL**

- Responsible for -
  - The on-going review of the club's financial systems, to ensure compliance with any relevant overarching policy and procedural requirements and any relevant accounting standards;
  - Reviewing club membership fees and levy structures & hall hire costs to ensure the on-going financial viability of the club is maintained;
  - > Reviewing & making recommendations in respect of the remuneration of paid employees.
- Made up by the Treasurer and two other members who shall be Life or long service members with financial experience or qualifications who shall be approved by the Executive Committee.
- Reports to the Executive Committee through the Treasurer





